

MINUTES

ST PATRICK'S PARISH PASTORAL COUNCIL PARAPARAUMU

Tuesday 26 October 2010
St Patrick's School staffroom, 7.30pm

ADMINISTRATION

- ❖ **Present:** Alex Matheson, Debbie Matheson, Donella Manson, Maureen Borkin, Peter Ryan, Wilhelm Vaeluaga, Richard Ward (Chair & Minutes).
- ❖ **Apologies:** David Greening, Joe Green, Marguerite Osborne, Martin Elms.
- ❖ **Prayer Reflection:** Richard (provided by David) - gospel reading and reflection on mustard seeds and leaven.
- ❖ **Previous minutes and matters arising:**
 - Parish website
 - Requested to provide copy. Send to Debbie. Debbie will send around the headings to use. What is required is the $\frac{1}{2}$ page intro or overview of your section.
 - E-mail addresses for forms, Richard found that the key new parishioner sign-up form is possibly done through the Family Ministry. Richard will follow up.
 - Have not yet got to the bottom of this yet but Richard is not pursuing until we have the website up and running.
 - Motel Brochure
 - Richard has not progressed to a conclusion. Requires updating of the brochure, hosting on the school website and linking to main Kapiti Tourism websites.
 - Name tags
 - Agreed a good concept but two key issues - logistics and uptake/participation. Key purpose is to promote fellowship, 'know your neighbor'. Agreed to place on hold at the moment, too close to Christmas. Leave until next year.

Action:

1. *Debbie - recirculate questions for people to develop website content.*
2. *PPC - send website content to Debbie.*

- ❖ **Reports:**
 - None received.
- ❖ **Correspondence**
 - Letter from Parishoner - initially to Liturgy Committee - seeking to set up a post-mass prayer team for people to go to be prayed over.
 - Discussed - concept generally agreed with. Noted that some logistics and risks to consider and be sure are covered off - eg. appropriate space, teams, rosters etc.

- Noted that focusing on the gifts of the spirit have not been given strong prominence over the recent past - possible tie in with a Life in the Spirit seminar?
- Noted that final decision should be left until Fr Michael returns.
- Agreed that further investigation can be done in the meantime.
- Richard to write a response to the parishioner and Maureen to follow up in person.

Action:

3. *Richard/Maureen - respond to parishioner.*

❖ **Funding request**

- None received.

PASTORAL AREA

❖ **Pastoral Area Council (PAC)**

- Last met two weeks ago.
- Strategic Property Project - discussed recommendations (see below)
- Collaboration ideas
 - Music for new liturgical text
 - Lenten programme
 - Our key priorities including social justice, adult education etc.
- Anna Ryan confirmed as Secretary.

Action:

4. *Richard - feed ideas back to PAC reps and PAC.*

❖ **Pastoral area engagement and relationship building**

- Not specifically discussed but picked up in discussion above.

❖ **Strategic (Future) Property Project**

- Final Report discussed at last PAC meeting.
- Recommendations largely accepted, a few changes.
- Key discussion is the timing of the release and the process around it.
 - Noting that close to Christmas and lots happening and planned. Limited, if any, ability to talk to it from the pulpit. Important document raising some key questions - good if people can get it sooner and then let it be mulled over and discussed. Is a workshop or formal discussion needed?
 - Agreed that ideally, would be good to release before Christmas - a Cover Letter signed by the Committee, a newsletter notice, a summary of the report and a few full copies of the report for those interested. Also suggested that notify the Parish that those involved will be available after mass for a few weeks to discuss.

Action:

5. *Richard - Relay the above thoughts and liaise with Michael Dodson (Our Lady of Fatima PPC Chair)*

❖ **Kapiti Pastoral Area Youth Committee**

- Next meet on 7 Dec, trying to meet to formalise proposal of what the Pastoral Area model may look like.

PPC PRIORITIES

❖ Social Justice

- Met recently, first meeting for a while. Agreed a new focus of writing letters to the local newspapers under the umbrella of Kapiti Catholic Social Justice Group.
- Bethlehem University has had a good promotion and some new thinking. Discussed ways to promote the scholarship fund - regular newsletter updates etc.
- Botswana option - idea from a parishoner.

❖ Bi-cultural focus

- Meeting tomorrow with the group that organised Pukekaraka. Purpose is to discuss the development of a "exploring the miha resource" and a Māori spirituality workshop for next year.

❖ Adult Education

- Noted that PPC has no members specifically involved in the Adult Education area with the recent resignation of Heather. Names of potential individuals discussed. Peter to follow up.

Action:

6. *Peter - discuss PPC membership with identified parishoner.*

❖ Youth

- Update on progress. Noting that model in place this year with Debbie as a Co-ordinator is a short term measure while the Pastoral Area Committee progresses its' work. Recent decision to agree to continue Debbie's contract through to March (end of financial year and a better time than December to be starting/ending contracts). Also recently agreed to put an Administrator alongside Debbie to pick up the significant administration content required, leaving Debbie to focus on the relationships and strategic thinking.
- Decisions will be made in early 2011 on the next phase and what is required, but likely to be similar model for at least another year (Co-ordinator + Administrator).

❖ Liturgy/Ministry

- Noted plan for the introduction of the new liturgical text, playing of the DVD sections - including using DVD sections at mass and a possible Lenten programme.
- Liturgy Committee meets tomorrow - preparing for Mass for the Bereaved, Advent,
- Discussion about week of 3-9 January - no Priests, LWHC.

❖ School

- No specific report but Richard noted that good progress on key property developments and refurbishment.

GENERAL BUSINESS

❖ Membership

- Discussion of new members for the PPC. Individuals identified and to be approached re joining PPC.

Action:

7. Debbie, Maureen, Peter and Richard to approach potential new members.

CONCLUDING

❖ Next meetings and events

- PPC (4th Tuesday) - 23 Nov, 25 Jan - Sat 19 Feb as possible date for social occasion.
 - Prayer Person for next meeting - Peter
- Pastoral Area Council - 10 Nov
- KPA Youth Committee - 7 Dec
- Miha - 20 Nov (Sat 4pm), 19 Dec (Sun 9:30)
- Ash Wednesday - 9 March

Ends